The Powderhorn Science fair and Science Family Night is a free family night at the school offered in late fall/winter. All Powderhorn students are encouraged to participate in the Science Fair and submit projects that interest them. Students set up their projects before school and present them to judges during the day. That night all families are invited back to the school to view all the projects and attend free presentations throughout the school from various organizations such as the Denver Zoo and Science Matters! Science students and teachers from Dakota Ridge also come demonstrate science experiments. The whole evening is held to get students excited about science and get them thinking!

Science Fair Chair-
- Promote Science Fair program to parents, students and staff including a kick off assembly
- Hold a student logo contest for official t-shirt design
- Communicate guidelines/rules and collect entries
- Coordinate Family Night Demonstrators (4-7 presenters needed)
- Recruit and coordinate volunteers/judges for judging process
- Coordinate setup/table placement in gym
- Celebrate student participation and awards (ribbons, prizes, etc)

Approximate time commitment – 20-30 Hours
Panther Run Club

(PRC)

The Panther Run Club is a fitness program that is offered to ALL Powderhorn students during their lunch recess. The students run laps and earn charms based on the number of laps they run. There is no cost to the students to participate. Parents and teachers are always encouraged to participate with the children. It is important to the Powderhorn community to promote health and wellness by offering a program to students during the school day.

The Panther Run Club is currently offered 2 times a week on Tuesdays and Fridays from 11am to 1:20pm. PRC runs from September-November and April- May. PRC happens on a ¼ mile marked lap on the field behind the temp buildings.

PRC CHAIR-
• Is the contact person for the PRC
• Coordinates committee meetings
• Works with the school personnel and committee members to plan and organize the PRC
• Tally’s and keeps track of the laps ran by students

PRC Committee Member-
• Attend ongoing PRC committee meetings
• Works with the PRC chair to plan and organize the PRC

PRC Volunteers-
• Volunteers can help any time on run club days from 10:45am to 1:20pm.
• Help with set up
• Pass out mileage cards to students
• Punch laps on the mileage cards
• Help at the water table
• Distribute charms to students
• Organize completed lap cards
• Help students stay on course
• Cheer the students on

We are only able to offer this awesome program because of dedicated volunteers!
BACKGROUND: Watch D.O.G.S. (Dads Of Great Students) is an innovative father involvement, educational initiative of the National Center For Fathering. It began in 1998 in a single school in Springdale, Arkansas and has since grown into a nationally recognized program that has brought hundreds of thousands of fathers and father figures into our nation’s classrooms and hallways. Watch D.O.G.S. has created millions of “in school” volunteer hours and continues to have a tremendously positive impact on the educational process. Today more than 3,793 schools in 46 states plus DC participate in Watch D.O.G.S.

Program Goals:

1. To provide positive male role models for the students, demonstrating by their presence that education is important.
2. To provide an extra set of eyes and ears to enhance school security and reduce bullying.

How Watch D.O.G.S Works: Watch D.O.G.S., a K-12 program, invites fathers, grandfathers, uncles or other father figures to volunteer as least one day all day at their child’s/student’s school during the school year. Individuals sign up at a kick-off event such as a “Dad’s and Kids Pizza Night” or “Donuts with Dad” or in the office at any time throughout the school year. The program is overseen by a “Top Dog” volunteer who partners with the school administrator to coordinate scheduling and identify opportunities for Watch D.O.G.S. to provide assistance at the school. Watch D.O.G.S. volunteers perform a variety of tasks during the volunteer day including monitoring the school entrance, assisting with unloading and loading buses and cars, monitoring the lunch room, or helping in the classroom with a teacher’s guidance by working with small groups of students on homework, flashcards or spelling.

The Powderhorn Watch D.O.G.S. The Powderhorn Watch D.O.G.S program is a nationwide role model. The national average for Watch D.O.G.S. dad days is 75. The Powderhorn program averages more than 278 days a year, fathers, grandfathers, uncles or father figures volunteer year round. This places the program in the top 1% of all Watch D.O.G.S. programs around the country. It’s common for dad’s to volunteer on their student’s birthdays or when free time
occurs in their schedules during the school year. We encourage anyone who has a half day, morning or afternoon free from work and obligations to volunteer. Many fathers volunteer for multiple dates throughout the year. Your child loves to have you at school and many other children don’t have a Dad who can volunteer. Dozens of local schools call, email or stop by to see and ask “what makes the Powderhorn Watch D.O.G.S program so special?” Our answer is our amazing volunteers and Powderhorn community.

This program would not be possible without amazing volunteers like you!
Reflections

Reflections competition starts at the local schools then goes to district, state and national. Categories are art, photography, music and literature (writing piece.) There is always a theme which is announced. This takes place in the early fall.

The state puts out the schedule that needs to be followed. Advertise and promote Reflections at Powderhorn before the event starts to generate interest. There is quite a bit of paperwork regarding rules and regulations that needs to be gone over and made familiar with. The state provides the advertisements that should be used. The Reflections committee will hold 2-3 after school workshops where children can ask questions, work on their projects and submit entries. Collect all entries by the deadline. Recruit judges and volunteers for the judging process. The top entries will then go on to district and are displayed at Red Rocks Community College. Volunteers will be needed to hang and display entries at the college before showing to the public. If entries advance beyond the district level, the state will provide you with details on how that happens. Powderhorn usually does an ice cream and award night to announce the entries that are moving on and acknowledge ALL of the student’s hard work. Entries are also hung on the school wall to show the rest of the school. Ribbons and/or award certificates are also given out.

Box Tops For Education

There are 2 deadlines to meet, April and December. The chair for this will need to go to the Box Tops website and sign the school up. Students collect and turn in box tops to their classrooms. These box tops will need to be collected and sorted. Box tops are then sorted into piles of 50 and are attached to the collection sheets found online. BE SURE TO WATCH FOR EXPIRATION DATES!! THESE ARE HUGE AND CAN DISQUALIFY THE WHOLE BATCH! Once collection sheets are done, fill out the online submission form, package the box tops and mail in. Checks are sent to the school twice a year.
6th Grade Continuation

Planning for the 6th grade continuation begins in January. Chair(s) will meet with the teachers who will walk through the process and what they need. Volunteers will put together a memory book, slide show, collect money, order cakes and help the teachers with whatever they need. Volunteers will also plan the 6th grade party which includes a morning and the park and then several hours over at the Ridge. Volunteers will need to plan lunch for that day as well. The 6th grade party is typically the day before continuation, so there is a significant amount of time commitment needed for those 2 days. Volunteers get together prior to the party and continuation for set up and also stay to help clean up.

Race to Read

Race to read is a 6 week reading program that is sponsored by Bandimere Speedway that allows students to earn prizes for reading by completing reading sheets. One of the prizes includes tickets for the reader and a guest to “Night of Fire and Thunder” at Bandimere Speedway. The program runs from the end of March to the beginning of May. Most of the chair and volunteer work is done in the spring.

The time commitment is approximately 40-50 hours. Those hours can be reduced depending on how many volunteers there are. The chair is responsible for communicating with the Bandimere Speedway representative as well as the Powderhorn staff, parents and students. Volunteers help with prize organization and distribution. The basic program can be followed or the chair and volunteers can decide to add in extras (like additional reading prizes solicited from the community, class contests and race car appearances at the school.)
Powderhorn Talent Show

Powderhorn’s Got Talent and the annual talent show is the night to show that talent off! All students are encouraged to try out for the talent show. Try outs are held in the gym over the course of 2 days. All acts that pass through to the show are then also required to attend the dress rehearsal prior to the show. Acts will participate in a total of 3 shows during the day and that evening.

Talent Show Chair –

• Meet with volunteers to organize ideas and who will do what, and what tasks need to be done
• Send home tryout permission form with the rules
• Ads on the school news about tryouts
• After all forms are collected, make a list of who is trying out on which day
• Chair and volunteers with watch tryouts and decide who will in the show with a balance of types or acts and ages
• Make program show list
• Hold dress rehearsal
• Hold 2 shows for K-3rd grade and 4th-6th grade
• Hold final evening show
• Have a debrief meeting

Approximate time commitment is 20-25 hours
The Powderhorn Silent Auction is one of Powderhorn’s biggest money makers of the year. The Silent Auction is held in the spring each year at a venue close to Powderhorn. Donations are collected throughout the year and tickets are sold several weeks prior to the event. The event takes place on a Friday or Saturday evening. There is a silent auction, live auction, food, drinks, mingling all while supporting our great school. Proceeds from the Silent Auction go to providing the school with new technology, security, and allows the PTA to put on several other programs for the school.

Silent Auction Chair/Volunteers-

- Reserve venue, select date of event, event theme and get volunteers
- START GETTING DONATIONS!!!!
- Organize monthly meetings with volunteers
- Hire DJ and auctioneer
- Plan food menu, ticket prices, drink prices, and make intinerary for the evening
- Find businesses willing to donate/sponsor the event
- Pick up and organize donations
- Print bid sheets/select starting bids and organize what donations will be bundled
- Get teacher donations and teacher “Wish List”
- Decide what donations will be for silent auction and what donations will be for live auction
- Promote Silent Auction to families/teachers/staff
• Put together Silent Auction Program
• Work with Silent Auction Pro computer program putting all donations in system
• Help sell tickets and organize bidder numbers
• Set up venue (ALL DAY OF EVENT)
• Hold meeting after event to debrief

This event does require a significant amount of time. However this event is incredibly rewarding. We would not be able to hold this event and raise this amount of money without amazing volunteers!!

**Marquee**

Check the school calendar for important dates that need to be put up on the marquee. Usually takes a half an hour 3-4 times a month to change and update the marquee depending on the events at the school and how busy the month is.

**Hospitality**

Using PTA budget money as well as donated items, Hospitality members provide lunches during the fall and spring teacher conferences as well as a small event each day of Teacher Appreciation Week (typically the first week of May). Members also do a once a month treat throughout the school year for all school staff. Most of the events take place during the school day in the Teacher’s Lounge.

Time Commitment- Approximately 1-2 hours a month to plan and 1-4 hours the day of the event. Hours can vary depending on level of involvement. Some members prefer to just be available to donate food items or set up, so time commitment is minimal.
Student Directories/PTA Membership

Obtain contact information (address/phone/email) for all families at Powderhorn. Previous year data is generally handed out to families on a form that is done using merge with Word and Excel. This helps to cut down on the miss-reading of handwriting. Once the completed forms are turned in, the information is entered into a spreadsheet. These forms also allow for families to join PTA and send in PTA member dues. Members will also work closely with the PTA Treasurer to turn in Powderhorn PTA members contact info and membership fees to Colorado State PTA. Using a spreadsheet, the Student Directory committee members with create the Student Directory, which is the “phone/address book” of all the families that attend Powderhorn.

Lost & Found

Items that have been placed in the Lost and Found box are hung up on a rack that is put on display for the students and families to see. This rack is also placed out for families to see whenever there is an event that families are supposed to be at. Twice a year items that are not claimed are taken and donated to the Goodwill. This does not require a ton of time commitment but is a job that takes place all year.

Spirit Wear

Spirit Wear is available for purchase all year long. The Spirit Wear chair is responsible for contacting the vendor, deciding what to offer, putting together an order form and distributing those order forms in Friday Folders for students to take home. Order forms usually go home 3-4 times a year. Once completed forms are returned, all orders are then sent to the vendor. When spirit wear is delivered, the chair is responsible for making sure the order is correct and passing out orders to students.
School Store

The school store is usually on Fridays about 4 to 5 weeks apart. Once you look at the Powderhorn schedule of events, the store usually fits into a Friday where nothing else is going on. The Chair is responsible for shopping monthly for items for the store. Keep track of the budget you are given by the PTA. $350 is typically the amount spent for the store. At the beginning of the year, signup sheets are sent out to the teachers so that they can sign up for the time that they want to bring their class to the store. That schedule is then written up for the year, posted near the store and emailed out to teachers. The Chair also puts the items into the store and determines the price (PAWS.) School store usually runs from 9-1. Volunteers come in at 8 to set up for the day. The chair must like to bargain shop! Items are usually purchased at the Dollar Store, Walmart and Michaels.

Father/Daughter Dance

Planning for the Father/Daughter Dance begins in January and runs through April. Planning includes booking the DJ, photographer and baker, shopping for decorations. Ticket purchase forms are sent home to all Powderhorn girls in Friday Folders. The chair and volunteers will need to promote the dance and create interest from the students. The day of the event is spent decorating the gym and cafeteria. The night of the dance requires several volunteers to help replenish refreshments and clean up afterwards.

Mother/Son Event
Powderhorn Yearbook

Behind every great yearbook is a great committee! The yearbook committee consists of students, volunteers and a chair person to oversee.

The chair is responsible for choosing the theme of the yearbook, page layout, wording, and making sure that pictures from events throughout the school year are taken and collected. The chair is responsible for promoting the yearbook, sending out order forms and submitting orders/money. Most ordering is done online, so placing orders and money is minimal. Powderhorn uses the company TreeRing who allows us to upload pictures and customize our yearbook. The chair is also responsible for promoting Yearbook Club and sparking interest in the students. Yearbook Club meets monthly after school and students work in groups to gather pictures and design yearbook pages under the supervision of the chair and volunteers.

Room Parent Coordinator

The Room Parents coordinator serves as the primary contact between the parent and teachers at Powderhorn.

Roles include:
- Organizes volunteers, activities and classroom parties
- Communicates with parents/teachers regarding classroom sponsored events
- Ensures that PTA is looped in on activities
- Maintains class lists and contact information

Powderhorn PTA Scholarship Program

A scholarship of a determined amount is given each year to one Dakota Ridge High School recipient who is entering a 4 year college and is a Powderhorn alum. Powderhorn PTA scholarships are based on the following
- Financial Need
- Academic Performance
- Leadership/Community Service

Duties of the scholarship chair include
- Manage application process
- Communicate program to Dakota Ridge High School
- Manage selection process with PTA
- Manage distribution of funds
Restaurant/Spirit Night

Skate Nights

Backpack Program

Junior Great Books

Jeffco Board Liaison

School Safety Committee

Raffle Manager